Petition Rules

No. G. 8721-70—E. A. 33-14-1, DATED 11TH FEBRUARY 1915.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

Order No. G. 8721-70—E. A. 33-14-1, dated 11th February 1915.

With a view to better regulate the method of dealing with petitions in public offices in the State, the Government of His Highness the Maharaja are pleased to issue the accompanying rules, in supersession of the existing ones on the subject.

D. M. NARASINGA RAO,
Offg. Secy. to Govt., Gen. & Rev. Depts.

To—The Heads of Departments.
The Deputy Commissioners of Districts.
The Compiler, *Mysore Gazette*, for publication in the Gazette.

RULES FOR THE RECEIPT AND DISPOSAL OF PETITIONS.

1. Nothing contained in these rules will affect the procedure, if any, prescribed by law or by competent authority for any special classes of petitions.

2. Every petition must be written on the three pie petition paper prescribed for the purpose or at any rate on durable stout paper of that size, leaving a quarter margin blank on the left hand side. The court fee stamp, if any, should not be affixed on the left hand quarter margin.

3. Every petition must be complete in itself and refer to a single subject. It should contain all material facts and arguments relied on by the petitioner. All documents in the possession of the party necessary for its disposal or copies thereof should accompany the petition. Appeal petitions should be accompanied by authenticated copies of the orders appealed against or endorsements issued to the party.

4. Every petition must be legibly written and as concisely as the nature of the case admits of. It should not be unnecessarily prolix, or couched in unintelligible, exaggerated or disrespectful terms.

5. Petitions should conform to the stamp law, if any, applicable to the matter to which they relate.

6. Petitions not addressed to the lowest authority competent to grant the relief prayed for will be referred to such authority, and the fact intimated to the party.

7. Petitions from persons in the service of Government relating to any matter affecting their official position should be forwarded only through their official superiors.

8. When a petition is not drawn up or presented in conformity to the preceding rules, it will be returned with an endorsement specifically pointing out which of the rules have been infringed.

9. Petitions may be presented in person or posted to the address of the officer or placed in a box provided for the purpose in each office. Petitions by telegraph will not generally be attended to.

10. If the party desires an acknowledgment of the receipt of his petition, he may annex thereto a receipt with a court fee stamp of one anna affixed thereon, and the said receipt will be returned to him signed by the officer to whom the petition is presented or by some authorised agent of his office.